

**JARAMOGI OGINGA ODINGA UNIVERSITY OF SCIENCE AND TECHNOLOGY**

**MAIN CAMPUS**

**UNIVERSITY EXAMINATIONS**

**DEC -2013 --- APRIL 2014 SEMESTER**

**BACHELORS DEGREE IN EDUCATION**

**CODE: EMA 411**

**COURSE: EDUCATIONAL ADMINISTRATION AND MANAGEMENT**

**INSTRUCTIONS: ATTEMPT THREE QUESTIONS. QUESTION ONE IS**

**COMPULSORY**

**TIME : 2HRS**

- 1a) Explain five principles formulated by Taylor (1856- 1915) and show their educational applicability to education (15marks)
- b) Discuss five major tasks of a school administrator (10mks)
- c) Comment on five styles of leadership (5mks)
- 2.a) What is meant by the term “power?” Explain five sources of power. (10mks)
- b) Explain the five compositions of members of a primary school committee (10mks)
3. a) Explain the roles of KNUT (8mks)
- b) Discuss five duties of TSC (12mks).
- 4.a) Explain the competencies expected of an educational administrator (8mks)
- b) In order to do an effective job, a school administrator has to perform certain functions competently. Discuss any six of these functions (12mks)
5. Discuss MacGregor’s assumptions of theories X and Y and show their educational relevance in educational administration (20mks).