

JARAMOGI OGINGA ODINGA UNIVERSITY OF SCIENCE AND TECHNOLOGY

SCHOOL OF BUSINESS AND ECONOMICS

**UNIVERSITY EXAMINATIONS FOR THE DEGREE OF BACHELOR OF BUSINESS
ADMINSTRATION WITH IT**

4TH YEAR 2ND SEMESTER AUGUST 2014, (2014/2015) ACADEMIC YEAR

KISII LEARNING CENTRE

UNIT CODE: ABA 429

UNIT TITLE: PLANNING AND ADMINISTRATIVE DECISION - MAKING

STREAM: HUMAN RESOURCE MANAGEMENT OPTION

TIME : 2 HOURS

DATE:

INSTRUCTIONS

- 1. Answer question 1 (Compulsory) and ANY other 2 Questions.**
- 2. Candidates are advised not to write on the question paper.**
- 3. Candidate must hand in their answer booklets to the invigilator while in the examination room.**

QUESTION ONE

- a) What is Human resource planning. (2 marks)
- b) Discuss the nature of planning (6 marks)
- c) What is meant by a business strategy (2 marks)
- d) Explain any Four classes of managerial decisions (8 marks)
- e) Explain briefly three aspects on which the choice of a leadership style of a manager depends on (6 marks)
- f) Explain the features of the contingency approach in management (6 marks)

QUESTION TWO

- a) Discuss the features of a participative decision making and non participative decision making. (12 marks)
- b) Explain the types of organizational strategies that can help your organization's ends be achieved. (8 marks)

QUESTION THREE

Explain the process of a rational decision making model. (20 marks)

QUESTION FOUR

- a) Explain the different leadership styles available for a manager and state a situation under which each can be applied. (12 marks)
- b) Explain the components of a rational comprehensive decision making model. (8 marks)

QUESTION FIVE

- a) Explain the basic model of strategically managing a business. (14 marks)
- b) Explain the importance of planning in an organization. (6 marks)