



**JARAMOGI OGINGA ODINGA UNIVERSITY OF SCIENCE AND TECHNOLOGY**

**SCHOOL OF EDUCATION**

**UNIVERSITY EXAMINATION FOR DEGREE OF MASTER OF EDUCATION**

**(ADMINISTRATION AND MANAGEMENT)**

**1<sup>ST</sup> YEAR 1<sup>ST</sup> SEMESTER 2016/2017 ACADEMIC YEAR**

**KISUMU CAMPUS**

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**COURSE CODE: EMA 833**

**COURSE TITLE: THEORIES AND CONCEPTS IN EDUCATIONAL  
ADMINISTRATION**

**EXAM VENUE:**

**STREAM: M.ED (ADMIN)**

**DATE:**

**EXAM SESSION: DECEMBER 2016**

**TIME: 3.00 HOURS**

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**Instructions:**

- 1. Answer ANY 3 questions**
- 2. Candidates are advised not to write on the question paper.**
- 3. Candidates must hand in their answer booklets to the invigilator while in the examination room.**

### ***Question One***

Discuss the relevance of any THREE of the following concepts to Management and Administration of Educational Institutions.

- a) Span of control (5marks)
- b) Unity of command (5marks)
- c) Time Table (5marks)
- d) Management by objectives (5marks)

### ***Question Two***

- (a) Describe the systems theory as it applies in a learning institution/schools. (10mks)
- (b) How can school leaders help in creating learning organisations? (10mks)

### ***Question Three***

Discuss Deming's Principles of Total Quality Management (TQM) and explain how it can be applied to school management. (20mks)

### ***Question Four***

Describe the content theories of motivation and explain how they can be used to improve learning and teaching in school (20mks).

### ***Question Five***

- (a) Distinguish between leadership and management. (6mks)
- (b) Discuss seven traits of effective leaders giving examples. (14mks)