



JARAMOGI OGINGA ODINGA UNIVERSITY OF SCIENCE AND TECHNOLOGY

SCHOOL OF BUSINESS AND ECONOMICS

UNIVERSITY EXAMINATION FOR DEGREE IN BACHELOR OF BUSINESS

ADMINISTRATION WITH IT

3rd YEAR 1ST SEMESTER 2018/2019 ACADEMIC YEAR (PART-TIME)

KISII LEARNING CENTRE

COURSE CODE: ABA 332

COURSE TITLE: HUMAN RESOURCE PLANNING

EXAM VENUE:

STREAM:

DATE:

EXAM SESSION:

TIME: 2 HOURS

Instructions:

1. Answer Question **ONE (COMPULSORY)** and **ANY other 2** questions.
2. Candidates are advised not to write on the question paper.
3. Candidates must hand in their answer booklets to the invigilator while in the examination room.

Question One

You have been asked to oppose the motion, Human Resource Planning is impossible or at least a waste of time in a situation where the future is unpredictable. Prepare your case which should include evidence from your own experience (30mks).

Question Two

Discuss the methods available to forecast the future demand for skilled staff in any production department (20mks)

Question Three

Discuss the process of Human Resource Planning (20mks)

Question Four

With the aid of a specimen, differentiate between job description and job specification (20mks)

Question Five

Describe the steps involved in the process of job Analysis (20mks)