



JARAMOGI OGINGA ODINGA UNIVERSITY OF SCIENCE AND TECHNOLOGY

SCHOOL OF EDUCATION

UNIVERSITY EXAMINATION FOR DEGREE OF MASTER OF EDUCATION

(ADMINISTRATION AND MANAGEMENT)

1ST YEAR 1ST SEMESTER 2016/2017 ACADEMIC YEAR

MAIN CAMPUS

COURSE CODE: EMA 833

**COURSE TITLE: THEORIES AND CONCEPTS IN EDUCATIONAL
ADMINISTRATION**

EXAM VENUE:

STREAM: M.ED (ADMIN)

DATE:

EXAM SESSION: APRIL 2017

TIME: 3.00 HOURS

Instructions:

- 1. Answer ANY 3 questions**
- 2. Candidates are advised not to write on the question paper.**
- 3. Candidates must hand in their answer booklets to the invigilator while in the examination room.**

Question One

Discuss the relevance of any THREE of the following concepts to Management and Administration of Educational Institutions.

- a) Span of control (5marks)
- b) Unity of command (5marks)
- c) Time Table (5marks)
- d) Management by objectives (5marks)

Question Two

- (a) Describe the systems theory as it applies in a learning institution/schools. (10mks)
- (b) How can school leaders help in creating learning organisations? (10mks)

Question Three

Discuss Deming's Principles of Total Quality Management (TQM) and explain how it can be applied to school management. (20mks)

Question Four

Describe the content theories of motivation and explain how they can be used to improve learning and teaching in school (20mks).

Question Five

- (a) Distinguish between leadership and management. (6mks)
- (b) Discuss seven traits of effective leaders giving examples. (14mks)