



**JARAMOGI OGINGA ODINGA UNIVERSITY OF SCIENCE AND TECHNOLOGY**  
**SCHOOL OF BUSINESS & ECONOMICS**  
**UNIVERSITY EXAMINATION FOR THE DEGREE OF BACHELOR OF BUSINESS**  
**ADMINISTRATION**  
**3<sup>RD</sup> YEAR 1<sup>ST</sup> SEMESTER 2018/2019 ACADEMIC YEAR**  
**MAIN**

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**COURSE CODE: ABA 337**

**COURSE TITLE: PUBLIC PROCUREMENT MANAGEMENT**

**EXAM VENUE:**

**STREAM: (BBA)**

**DATE:**

**EXAM SESSION:**

**TIME: 2 HOURS**

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**Instructions:**

- 1. Answer questions ONE and ANY other TWO questions**
- 2. Candidates are advised not to write on the question paper.**
- 3. Candidates must hand in their answer booklets to the invigilator while in the examination room**

## QUESTION ONE (30 MARKS) COMPULSORY

- a) Differentiate between the terms Procurement Plan and Procurement Planning. (4 marks)
- b) Discuss the basic procurement principles. (4 marks)
- c) Highlight the perceived constraints for Public Procurement entities' experienced when procuring from SMEs. (5 marks)
- d) Outline some of the issues and concerns that surround the Public Procurement process. (7 marks)
- e) Describe the conditions that may limit the legal capacity of bidders to enter into contracts. (10 marks)

## QUESTION TWO (20 MARKS)

- a) Explain the following terms as used in Public Procurement
  - i. Contracting Authority (2 marks)
  - ii. Public Contract (2 marks)
  - iii. RFT (Request for Tenders) (2 marks)
  - iv. Direct Tendering (2 marks)
- b) Outline the objectives of internal control systems as identified by International Organisation of Supreme Audit Institutions (INTOSAI). (4 marks)
- c) Identify to whom the public procurement guidelines and rules apply. (8 marks)

## QUESTION THREE (20 MARKS)

- a) "A public entity shall establish a disposal committee in accordance with the regulations for the purpose of recommending the best method of disposing of unserviceable, obsolete or surplus stores or equipment. Explain the methods the disposal committee can recommend to the accounting officer for disposal of the stores and equipment. (10 marks)
- b) Discuss some of the good practices in public procurement. (10 marks)

## QUESTION FOUR (20 MARKS)

- a) i) Briefly describe the reason for the establishment of the Procurement Administrative Review Board. (2 marks)  
ii) Highlight the actions that the Review Board can take after cases are referred to it. (3 marks)
- b) "A risk assessment of how a public sector agency manages the disposal of goods and property is likely to identify some or all the corruption risks." Highlight some of the corruption risks identified. (5 marks)

- c) Briefly outline the challenges and responses in respect of contract related business generally. (10 marks)

**QUESTION FIVE (20 MARKS)**

- a) “Contracting authorities negotiate, without advertising, the terms of the contract directly with one or more parties”. Outline main instances where this procedure may be used. (5 marks)
- b) Highlight the structural issues that are considered as supporting of good management and integrity in public procurement. (5 marks)
- c) Briefly explain the intended objectives of the Public Procurement and Disposal Act (PPDA). (10 marks)



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MAIN CAMPUS**

**Course name :** PUBLIC PROCUREMENT MANAGEMENT  
**Credit Code :** ABA 337  
**Course level :** Year three semester 2  
**Lecturer :** Samwel Okoth Otieno  
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### **Course description**

This course enables students to understand the fundamental principles of public procurement and the applicable laws. The introduction of procurement laws and regulations and the establishment of bodies that regulate the procurement profession have streamlined procurement activities in all the public institutions. It is therefore important for all procurement professionals to fully understand the applicable law to ensure compliance.

### **Course objectives**

At the end of this course, students should be able to:

- Define public procurement
- Name the stakeholders involved in public procurement and their roles
- Describe the various methods of procurement
- Explain the details of contracting in government

### **Learning Outcomes**

At the end of this course, students should be able to:

- Discuss the broad issues of public procurement
- Explain the regulatory roles of the various government institutions.

## Intellectual, Practical and Transferable Skills

Students will be able to:

- Analyze, think critically, evaluate, synthesize information, Solve Problems, Develop teamwork, Communicate, Research and forecast

## Teaching and Learning Pattern

- Lecture method, case studies, keynote lectures, student-led seminar presentations, Group discussions, Mini research studies, Site visits

## Course outline

TOPIC	TOPIC TITLE	DURATION
1	Introduction: Meaning, Scope and Nature of Public Procurement	6 hours
2	Principles of Public Procurement	6 hours
3	Stakeholders in Public Procurement: Roles and Responsibilities	6 hours
4	Public Procurement Processes	6 hours
5	Public Procurement Reforms	6 hours
6	Public Procurement Institutional Framework	6 hours
7	Public Procurement Methods	6 hours
8	Contracting in Government	6 hours
9	Public Disposal Process	6 hours
10	Review	6 hours

## Mode of delivery

Lectures, group discussions and presentations, and case study

## **Assessment**

Each course in the programme shall be assessed on the basis course work and final examination represented as

Course work assessment	30%
Final Examination	<u>70%</u>
	100%

The minimum mark required to pass is 40%, this includes course work and final examination. Each course in the programme is allowed a maximum of three hours for final examination

## **References**

1. Telgen J.: Public Procurement Goes Electronic, Brussels, European Public Procurement Group,2001
2. ITCILO/SIGMA – Westering G. and Jadoun G: Public Procurement Manual
3. NIGP-Thai K. V.: Introduction to Public Procurement, LEAP Textbooks, 2004
4. NIGP-Babich K. and Pettijohn C.: Sourcing in the Public Sector, LEAP Textbooks, 2004
5. National Public Procurement website [www.etenders.gov.ie](http://www.etenders.gov.ie)